MINUTES OF REGULAR MEETING OF THE
RINCON VALLEY FIRE DISTRICT GOVERNING BOARD MEETING
VIRTUAL AND IN-PERSON MEETING
HELD July 17, 2025

A public meeting of the Rincon Valley Fire District Governing Board was convened on **July 17, 2025, at 6:00 P.M.** The following members were Present at the meeting: Chairperson Jennifer Spears, Clerk Kevin McKinley, Member Lora Gruner, and Member Chris Klasen.

The following matters were discussed, considered, and decided at the meeting:

1. **Call to Order** at 6:00 P.M. by Chairperson Spears

   A. Roll Call – Chairperson Jennifer Spears Present
   Member Chris Klasen Present
   Member Kevin McKinley Present
   Member Glen Rodriguez Absent
   Member Lora Gruner Present

   - Fire Chief James Tucker, Assistant Chief Allen Yalen, Battalion Chief Kris Middleton, the On-Duty Crew, Captain Scott Haller, and Administrative Manager Laura Bucklin attended. Gabe Buldra, with James Vincent Group, was also present virtually.

2. **Pledge of Allegiance –** Firefighter/EMT Kelton Cabrera led the Pledge of Allegiance.

3. **The next meeting is scheduled for August 21, 2025, at 6:00 P.M.**

   - Confirmed by all board members present.

4. **Call to the Public**

   - No response.

5. **Employee Recognition**

   A. Captain Laird - Thank You Letter from Vail Vikings for the excellent CPR training he did for the Vail Vikings.
   B. Fire Chief James Tucker – 20 Years of Service.

6. **Consent Agenda – 2026-001 – Review, discussion, and possible action of the Consent Agenda**

   A. Approval of the Minutes of the June 17 Board Meeting.

   - Motion by Member Klasen, seconded by Clerk McKinley, to approve the monthly consent agenda. The motion passed 4 to 0.

7. **Reports and Correspondence**

A. Board Member Report

- No comment.

B. 2026-022 - Fire Chief's Report – Reviewed by the Board. Report on file.

- Awarded the regional Homeland Security Grant for three air monitors.
- All employees had their annual reviews.
- Our Congressional funding request advanced to the next level.
- KB Homes started clearing the land for the new subdivision on Mary Ann Cleveland.
- We had 271 incidents and 95 transports.
- There were 59 new housing permits generated.

C. 2026-003 - June's Financial Reports—Review, discussion, and possible action for the district's financial status, including monthly summary reports for June 2025. Gabe Buldra, with JVG, presented the financial report.

Key points:

- Revenues for June were $314,350, which was $75,361 under budget.
  - o Pima County revenue for June is $67,305, which is $13,733 over budget.
  - o Non-Tax Levy revenue for June is $247,045, $89,094 under budget.
- Expenses for June were $738,509, which was $36,537 over budget.
- Fiscal year revenue is $8,331,729, over budget by $155,326 and 102% of the total annual budget.
- Fiscal year expense is $7,159,235, which is under budget by $412,397 and 95% of the total annual budget.

-Motion by Clerk McKinley, seconded by Member Gruner, to approve the monthly financial reports. The motion passed 4 to 0.

8. **Unfinished Business**

A. None.

9. **New Business**

A. 2026-004 – Review, discussion, and possible action to amend the lease agreement with Rincon Wireless.

- Rincon Wireless would like to amend our lease agreement with them to include Hawk Networks Inc., DBA Althea. Rincon Wireless is partnering with Hawk Networks, which will eventually have the majority ownership of Rincon Wireless. Nothing will change functionally, and Rincon Wireless will still run the company. Donna Aversa has approved the amended agreement. The amendment and original lease have been attached for your review.

-Motion by Member Gruner, seconded by Chairperson Spears, to amend the lease agreement with Rincon Wireless. Motion passed 4 to 0.

B. **2026-005 – Review, discussion, and possible action to accept Lloyd Construction for Construction Manager at Risk (CMAR) Services for Station 293.**

- On July 10, 2025, a committee comprised of Chief Tucker, AC Yalen, Capt. Pallette, Board Member Rodriguez, and Board Member Klassen interviewed and scored four general contractors to provide CMAR services for the construction of Station 293. The committee recommends that Lloyd Construction provide these services.

-Motion by Member Klasen, seconded by Chairperson Spears, to authorize the fire chief to initiate CMAR services with Lloyd Construction. Motion passed unanimously, 4 to 0.

C. **2026-006 – Review and discussion of Capital Facilities Projects.**

- Chief Tucker has attached the list of projects that we hope to accomplish over the next couple of years. They include:
  - Station 293
  - Station 291 remodel
  - Training facility at Station 291
  - Security fence at Station 291
  - Access Control System for all three stations

- Discussion and direction: Chief Tucker would like the Board's opinion on having a community room at Station 293. This option will add approximately $750k to our project.

  Pros: Central location for residents.
  The cons: It will limit or eliminate the ability to split the lot and sell off the corner. It is very expensive, and it may reduce the ability to complete all facility projects.

  The Board had a general discussion regarding a community room at Station 293 and unanimously decided not to include one in the design, planning, and building process. The administrative office at Station 292 already has a community room for all the district residents to hold meetings. This is a discussion only. No action was taken.

10. ADJOURNMENT - Motion by Chairperson Spears, seconded by Member Gruner, to adjourn. The motion passed 4 to 0. The meeting was adjourned at 6:19 p.m.